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Ref: SRCE/IQAC/07

05.07.2021

#### **CIRCULAR**

A meeting is scheduled for all members of the IQAC on 08.07.2021 (Thursday) at 10:00 am in the Seminar Hall. We kindly request the following IQAC representatives to attend the meeting.

	IQAC Representatives		
S.NO	NAME	DESIGNATION	
1	Dr.T.Karthikeyan	Principal	
2	Mr.B.Saravanan	Assistant Professor & HOD / MECH	
3	Mr.R.Sivabalan	Assistant Professor & HOD / CSE	
4	Mrs.E.Sharmila	Assistant Professor & HOD / ECE	
5	Mr.A.Ayyapan	Assistant Professor & HOD / CIVIL	
6	Mr.N.Arunkumar Assistant Professor & HC		
7	Dr.V.Karpagam Assistant Professor & F		
8	Mr.M.Saravanan Assistant Professor in		
9	Mrs.C.Surya	Assistant Professor in CSE	
10	Mr.V.Loganathan	Assistant Professor in MECH	
11	Dr.P.Selvakumar Professor Rover Engineering College Perambalur	Academic Expert	
12	Mr.Prabakaran NANO Marker Srirankagam 620006	Industry Expert	



PRINCIPAL
Sri Ramakrishna College of Engineering
Sri Saradha Nagar, NH - 45
PERAMBALUR - 621113





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13	Kanimozhi.T	Alumni	
14	V.sriman- 818420108027	Student	
15	A.Thennarsau	Parent	

**IQAC** Coordinator

Principal

Copy to,

The Secretary

All IQAC Member's

All HOD's and Faculty Members

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### **IQAC COMPOSITION MEETING 2021 - 2022**

### **AGENDA**

Meeting: 7

Date: 08.07.2021

Time: 10.00 am

Venue: Seminar Hall

- > Review the Academic calendar for 2021-2022 ODD semester.
- > Admission of the year 2021 -2022
- > Students Value added course.
- Course File
- > Effectively engage the students in offline activities.
- > Research Activity
- > Soft skill
- > Academic Audit

**IQAC** Coordinator

Principal



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# INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Meeting: 7

Date: 08.07.2021

Time: 10.00 am

Venue: Seminar Hall

The Principal welcomed the members of IQAC for the seventh meeting. The Principal welcomed the IQAC Coordinator, Hod's and senior faculty members. He presented the progress of the institution and the future plans of the committee.

The Committee members discussed about:

Review the Academic calendar: The Chairperson reviewed the Academic Calendar for 2021-22 ODD semester.

Students Value added course: The IQAC coordinator insisted the HOD's to conduct more value added course.

Course file: The committee instructed the Heads of Departments to ensure that faculty members have completed their respective theory and practical subjects according to university criteria, and to maintain a regular record of this in their course files

Effectively engage the students in offline activities: The Principal recommended that all HODs effectively engage students in offline activities.

Research Activity: The Chairperson insists all the Head of the Department to give a proposal to receive grant for government or Non-Government agencies for research project

Soft skill: The Principal instructed the HOD's to conduct soft skill programs.

Academic Audit: Principal informed IQAC coordinator about the academic audit.

**IQAC** Coordinator

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Principal

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### INTERNAL QUALITY ASSURANCE CELL

### MINUTES OF MEETING

Date: 08.07.2021

Time: 10.00 am

Venue: Seminar Hall

Member Present for the meeting:

S.NO	MEMBERS	DESIGNATION	POSITION IN IQAC	SIGNATURE
1	Dr.T.Karthikeyan	Principal	Chairperson	gan
2	Mr.B.Saravanan	Assistant Professor & HOD / MECH	IQAC Coordinator	B
3	Mr.R.Sivabalan	Assistant Professor & HOD / CSE	Internal Member	R. 829
4	Mrs.E.Sharmila	Assistant Professor & HOD / ECE	Internal Member	Home
5	Mr.A.Ayyapan	Assistant Professor & HOD / CIVIL	Internal Member	Jost -
6	Mr.N.Arunkumar	Assistant Professor & HOD / AGRI	Internal Member	Amport in.
7	Dr.V.Karpagam	Assistant Professor & HOD / S&H	Internal Member	John
8	Mr.M.Saravanan	Assistant Professor in CSE	Internal Member	Night
9	Mrs.C.Surya	Assistant Professor in CSE	Internal Member	And I
10	Mr.V.Loganathan	Assistant Professor in MECH	Internal Member	July 1
11	Dr.P.Selvakumar Professor Rover Engineering College,Perambalur	Academic Expert	External Member	graner
12	Mr.Prabakaran NANO Marker Srirankagam, TN	Industry Expert	External Member	Depr
13	Kanimozhi.T	Alumni	External Member	Sammel 1
14	V.sriman- 818420108027	Student	Internal Member	Van
15	A.Thennarsau	Parent	External Member	Sim

**IQAC Coordinator** 

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Principal

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### **ACTION TAKEN REPORT**

Action taken report on the decision taken during the IQAC meeting held on 08.07.2021 is as follows:

Point Discussed	Decision Taken
Students Value added course	Conduct Students Value added courses and received certificate
Course file	All faculty members are maintaining a regular record of this in their course files
offline activities	All department HOD's monitor about the students activities
Research Activities	Grant received from Non-Government agencies for the research project
Soft skill	Soft skill program conducted
Academic Audit	Academic Audit to be planned and conduct in the month of September 2021

**IQAC** Coordinator

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Ref: SRCE/IQAC/08

04.01.2022

#### CIRCULAR

A meeting is scheduled for all members of the IQAC on 07.01.2022 (Friday) at 10:00 am in the Seminar Hall. We kindly request the following IQAC representatives to attend the meeting.

	IQAC Representatives		
S.NO	NAME	DESIGNATION	
1	Dr.T.Karthikeyan	Principal	
2	Mr.B.Saravanan	Assistant Professor & HOD / MECH	
3	Mr.R.Sivabalan	Assistant Professor & HOD / CSE	
4	Mrs.E.Sharmila	Assistant Professor & HOD / ECE	
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10	Mr.V.Loganathan	Assistant Professor in MECH	
11	Dr.P.Selvakumar Academic Expert Professor Rover Engineering College Perambalur		
12	Mr.Prabakaran NANO Marker Srirankagam 620006	Industry Expert	



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**IQAC** Coordinator

Principal

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All HOD's and Faculty Members

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### **IQAC COMPOSITION MEETING 2021 - 2022**

### **AGENDA**

Meeting: 8

Date: 07.01.2022

Time: 10.00 am

Venue: Seminar Hall

- > Review of Academic Calendar for 2021-2022 Even Semester
- > NAAC accreditation work
- > Faculty Development Program
- > Project
- > Course exit Survey
- > Extension Activities

**IQAC** Coordinator

Principal

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### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF MEETING

Meeting: 8

Date: 07.01.2022

Time: 10.00 am

Venue: Seminar Hall

The Principal welcomed the members of IQAC for the eighth meeting. The Principal welcomed the IQAC Coordinator, Hod's and senior faculty members. He presented the progress of the institution and the future plans of the committee.

The Committee members discussed about:

**NAAC** accreditation work: The Chairperson of the Internal Quality Assurance Cells recommends that our staff members begin working on NAAC-related tasks.

Faculty Development Program: The Principal instruct the Hod's to organize a Faculty Development Program

**Project**: The committee directed the Heads of Departments to motivate students in their departments to complete innovative project work.

Course exit Survey: All Heads of Departments have been instructed to gather the course exit survey.

Extension Activities: IQAC was tasked with conducting extension activities to enhance the college's visibility.

**IQAC** Coordinator

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POWICIDAL

Principal

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Member Present for the meeting:

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1	Dr.T.Karthikeyan	Principal	Chairperson	elan
2	Mr.B.Saravanan	Assistant Professor & HOD / MECH	IQAC Coordinator	Deat
3	Mr.R.Sivabalan	Assistant Professor & HOD / CSE	Internal Member	R.000
4	Mrs.E.Sharmila	Assistant Professor & HOD / ECE	Internal Member	There.
5	Mr.A.Ayyapan	Assistant Professor & HOD / CIVIL	Internal Member	del -
6	Mr.N.Arunkumar	Assistant Professor & HOD / AGRI	Internal Member	applied in
7	Dr.V.Karpagam	Assistant Professor & HOD / S&H	Internal Member	Par
8	Mr.M.Saravanan	Assistant Professor in CSE	Internal Member	worker -
9	Mrs.C.Surya	Assistant Professor in CSE	Internal Member	&X
10	Mr.V.Loganathan	Assistant Professor in MECH	Internal Member	John
11	Dr.P.Selvakumar Professor Rover Engineering College,Perambalur	Academic Expert	External Member	Justin
12	Mr.Prabakaran Industry Expert NANO Marker Srirankagam, TN		External Member	popul
13	Kanimozhi.T	Alumni	External Member	Conjunt
14	V.Sriman- 818420108027 Student		Internal Member	Am
15	A.Thennarsau	Parent	External Member	mix

IQAC Coordinator

Principal



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### **ACTION TAKEN REPORT**

Action taken report on the decision taken during the IQAC meeting held on 07.01.2022 is as follows:

Point Discussed	Decision Taken	
NAAC accreditation work	The work related to NAAC has commenced	
Faculty Development Program	Faculty members attend FDP programme	
Project	Final year students completed the project work within the month of March	
Course exit Survey	Scheduled to collect the Course Exit survey	
Extension Activities	Organize extension activities	

**IQAC** Coordinator

Principal

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